

LETTING YOU KNOW

The Illinois Department of Transportation (IDOT) is interested in maintaining close communications with industry. This newsletter highlights subjects that we believe will be of interest to you.

No. 187

March 07, 2025 Letting

Bidders List Requirement

In accordance with 49 CFR 26.11(c), all bidders on all contracts with federal funding are required to submit certain information about the bidding firm, as well as a list of all subcontractors, suppliers and trucking firms from which they received quotes or bids for the contract being bid. The required information must be submitted at the time of bidding using electronic form SBE 2020-A. Additional instructions regarding completion of SBE 2020-A, can be found on the form.

Updated Registration Required – Subcontractors, Suppliers and Trucking Firms

In order to collect the specific information required for the bidders list, all subcontractors, suppliers and trucking firms seeking to work on IDOT projects starting with the March 7, 2025 letting must be registered with IDOT by **March 4, 2025**. All current registrations will be notified of the expiration on/around February 10, 2025, and all subcontractors, suppliers and trucking firms will be directed to renew their registration using IDOT's Subcontract Registration Form and/or Trucker / Supplier Registration Form. Please do not renew until after notification via email/mail.

The additional data collected through the registration forms will reduce the amount of information required at the time of bid. Please note: Prime contractors will not be required to register as a subcontractor. They should continue to use their prime contractor registration number, even if they are submitting a bid or quote as a subcontractor.

DBE Bidding Requirements Update

In response to updated regulatory requirements from USDOT and a general review of SBE policies and procedures, as well as discussions with industry partners, the Disadvantaged Business Enterprise Participation Special Provision and related bidding forms have been revised effective with the March 7, 2025 letting. The new Special Provision incorporates by reference SBE Memorandum 24-02. The SBE Memorandum and new DBE bidding forms can be found at the DBE Compliance webpage.

The SBE 2026 Utilization Plan form and the SBE 2025 DBE Participation Statement form include updated language instructions to clarify the requirements for DBE goal credit. Additionally, three new DBE

Participation forms have been created, to help bidders provide clear information about different types of DBE participation. SBE form 2025 has been modified to specifically apply to Subcontractor participation. New forms have been established for DBE Supplier (SBE 2024), Trucking (SBE 2023), and Joint Venture (SBE 2022) Participation Statements.

The new DBE Participation Statement – Supplier (SBE 2024) form will be used to determine the correct percentage of goal credit to be counted for materials obtained from a DBE supplier based on the classifications set forth in the updated regulations at 49 CFR 26.55. Other new forms DBE Participation Statement – Trucking (SBE 2023) and DBE Participation Statement – Joint Venture (SBE 2022) have been developed to better capture information specific to the type of DBE Participation in question. Please read the forms and their instructions carefully and not that certain portions, particularly on the SBE 2024 Supplier form, must be completed by the DBE firm.

Per 49 CFR 26.53(f)-(g), the DBE participation set forth in the Utilization Plan submitted with your bid and the accompanying Participation Statements is a commitment to use those DBE firms to do the work and in the amounts indicated. Any change that reduces the work to be performed by a DBE as indicated on the Participation Statements must be made in accordance with 49 CFR Part 26.

When the DBE goal cannot be met, please remember to include all relevant documentation and explanation of the good faith efforts taken to attempt to reach the goal. SBE's determination of whether good faith efforts were made will be based on evaluation of the documentation provided with the bid, and no efforts made by the bidder after the letting may be considered.

Be sure to carefully read the instructions on the new/revised forms and reach out to SBE at DOT.DBE.UP@Illinois.gov with any questions. You may also email SBE to advise of any glitches or suggestions for form improvements.

**IDOT Division of
Aeronautics
Federal-Aid
Contracts – New
Requirement for
Federal Aviation
Administration
(FAA) Buy
American
Preference**

FAA Buy American Preference provisions apply to all IDOT Division of Aeronautics federal-aid contracts. Failure to submit a "Certification of Compliance with FAA Buy American Preference – Construction Projects" form in accordance with the bidding procedures set forth in the proposal document (Appendix A4 BUY AMERICAN PREFERENCE) will result in the bid being declared non-responsive. The following is from the proposal document (Appendix A4 BUY AMERICAN PREFERENCE).

The bidder shall submit the completed and signed "Certification of Compliance with FAA Buy American Preference – Construction Projects" form with the bid. The required form must be uploaded in the "Miscellaneous Documents" area as a single .pdf file in the "Integrated

Contractor Exchange (iCX)” application within the Department’s “EBids System”.

The Department will not accept the form if it does not meet the bidding procedures set forth herein and the bid will be declared non-responsive. In the event the bid is declared non-responsive, the Department may elect to cause the forfeiture of the penal sum of the bidder’s proposal guaranty and may deny authorization to bid the project if re-advertised for bids.

STAY INFORMED!

Keep in touch with your representative on the IDOT/Industry Policy Committee and the IDOT/Industry Joint Co-op Committee.



Illinois Department of Transportation