



Chief Procurement Office

Bill Grunloh, Department of Transportation - Construction

MEMORANDUM

To: Bureau of Business Services
ATTN: Crystal Blakeman

From: Bill Grunloh

Date: May 27, 2020

Subject: ETP, EVP & Transit High Visibility Safety Supplies Renewal/2019-62R1
CPO Determination on Award Recommendation

As the Chief Procurement Officer for the Illinois Department of Transportation, I offer the following.

I concur with the Department's recommendation of its intention to renew the contracts to Silk Screen Express, Inc. and Reflective Apparel Factory, Inc. for the ETP, EVP & Transit High Visibility Safety Supplies. The initial term allowed for a 24-month renewal option. At this time, the State is opting to renew the contracts for a 24-month period from 07/01/20-06/30/22.

The actual contract amount will vary depending on the Department's need.

| Vendor Name | Award Amount |
|---------------------------------|--------------|
| Silk Screen Express, Inc. | \$122,160.00 |
| Reflective Apparel Factory, Inc | \$59,321.00 |

 5/27/2020
Bill Grunloh Date
Chief Procurement Officer

Notice of Original Contract Award Information

Agency: Illinois Department of Transportation (IDOT)

State Purchasing Officer (SPO): Colleen Caton

Contract Title: ETP, EVP, and Transit High Visibility Safety Supplies - Renewal

Contract Reference Number: 2019-62R

Contract Type: Construction Support

Description of Services: Renewal for ETP, EVP and High Visibility Safety Supplies on an as-needed basis.

Scheduled Contract Begin Date: 07/01/2020

Schedule Contract End Date: 6/30/2022

Number of Available Renewals: N/A

Length of Each Available Renewal (in months): N/A

Date First Offered: 5/7/2019

Source Selection Method (IFB, RFP, Amendment, etc.): IFB

Bid/Proposal Opening:

Date: 7/22/2019

Time: 2:00 pm

Location: IL Department of Transportation
2300 South Dirksen Parkway
Hanley Building
Springfield, IL 62764

Number of Responsive/Responsible, unsuccessful vendors: 0

DBE Goal %: N/A

Veterans Goal %: N/A

Vendors Selected for Award:

Vendor Name: Reflective Apparel Factory, Inc.
Contact Person: Sally Boven
Address: 1649 Sands Place, Suite J
City: Marietta
State: GA
Zip Code: 3068
Phone Number: 770-988-9988
Awarded Contract Value: \$ 59,321.00

Vendor Name: Silk Screen Express, Inc.
Contact Person: Dawn Coleman
Address: 7611 W. 185th Street
City: Tinley Park
State: IL
Zip Code: 60477
Phone Number: 708-845-5600
Awarded Contract Value: \$ 122,160.00

Procurement Contact:

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