ETP, EVP and Transit High Visibility Safety Supplies

Addendum # 1

April 19, 2019

Responses to Vendor Questions

Addendum # 1 is to answer all vendor questions submitted.

* **Vendor Question 1**: Do the patches have an adhesive back? Do they need to be sewn as well as heat sealed?
* **Answer 1:** The patches are sewn on only.
* **Vendor Question 2:** Please clarify if the Department will be purchasing or the individuals as stated? If individuals, will the minimum order be $300?
* **Answer 2:** The Department will order certain items and the employee can order other line items. Section 1.3.1 applies to both Department and individual employee orders.

“The minimum order for delivery F.O.B. destination, freight prepaid, shall be $300. For orders less than the minimum, the vendor shall ship freight prepaid and then add the additional freight charge to the invoice as a separate line item.”

* **Vendor Question 3:** Can a vendor bid on a few items or must it be all items?
* **Answer 3:** Per section 2.1.1 of the bid, “Award will be made by the complete low total to the responsible bidder offering the lowest responsive bid.”

We will make award to a single vendor with the lowest total price. We hope to have all the items bid and will award to the lowest total price vendor that bids all the items. However, we would consider a partial bid, but award wouldn’t be made to a partial bid unless we failed to receive a bid for all the items.