



# Chief Procurement Office

Bill Grunloh, Department of Transportation - Construction

## MEMORANDUM

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**To:** Bureau of Business Services  
ATTN: Megan Seitzinger

**From:** Bill Grunloh

**Date:** July 8, 2019

**Subject:** 2019-62 ETP, EVP and Transit Visibility Safety Supplies  
CPO Determination on Award Recommendation

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As the Chief Procurement Officer for the Illinois Department of Transportation, I offer the following.

I concur with the Department's recommendation of its intention to award the contracts to Reflective Apparel Factory and Silk Screen Express for the ETP, EVP and Transit High Visibility Safety Supplies. The bidders' prices are deemed fair and reasonable. Three (3) bids were received in response to the Invitation for Bid (IFB).

The estimated start date is July 19, 2019. Actual start date shall be upon execution of the contract.

Line Item	Vendor	Award Amount
1	Reflective Apparel Factory	\$29,660.50
2	Silk Screen Express, Inc.	\$61,080.00

  
Bill Grunloh  
Chief Procurement Officer

7/8/19  
Date

## Notice of Contract Award

Contract Title: REBID ETP, EVP, and Transit High Visibility Safety Supplies

IDOT Reference Number: 2019-62

Contract Type: Construction Support

Description: High Visibility Safety Supplies

Schedule Contract Begin Date: July 19, 2019

Schedule Contract End Date: June 30, 2020

Number of Available Renewals: 2

Length of Each Available Renewal (in months): 12

Estimated Awarded Contract Value: \$ 29,660.50 and \$61,080.00

Date First Offered: May 7, 2019

Source Selection Method (IFB, RFP, Amendment, etc.): IFB

Bid/Proposal Opening:

Date: May 22, 2019

Time: 2:00 PM

Number of Responsive/Responsible, unsuccessful vendors: 0

Vendor Selected for Award:

Vendor: Reflective Apparel Factory

Contact Person: Sally Boven

Telephone: 770-988-9988

Address: 1649 Sand Place, Suite J

City: Marquette

State: GA

Zip: 30068

DBE % Goal: 0

VET % Goal: 0

Vendor: Silk Screen Express, Inc

Contact Person: Dawn Coleman

Telephone: 708-845-5600

Address: 7611 W. 185<sup>th</sup> Street

City: Tinley Park

State: IL

Zip: 60477

DBE % Goal: 0

VET % Goal: 0

Comments: