**Land Acquisition Specialty Report Services in District 1**

**DOT23-LAC-D1-01**

**Addendum #1**

**September 1, 2022**

Addendum # 1 is to provide responses to vendor questions.

1. Please clarify the statement on **Page 1 of the solicitation** document (copied below) **with respect to** the requirements listed in the **State of Illinois Contract Pages 4 -7**, Description of Supplies and Services/Supplies and/or Services Required Section 1.2 (also copied below):

**Do the Project Manager and/or Specialty Report workers need to be approved “Fee/Specialty Agents” – i.e. Appraiser, Review Appraiser, Negotiator, Relocation Agent, Apprentice/Trainee Appraiser?** There is no listing of “Specialty Report Agent” at [Land Acquisition (illinois.gov)](https://idot.illinois.gov/doing-business/procurements/land-acquisition-services/index) – please advise.

SECTIONS FROM THE SOLICITATION DOCUMENT:

**Solicitation Document Page 1 states:**

**Brief Description:** The Illinois Department of Transportation (IDOT) is requesting bids for the services of Vendor(s) to assist IDOT District 1 in providing land acquisition services to support the Department in delivering the land acquisition program needed for highway projects. ***Anticipated areas of work and positions needed include Project Manager, Specialty Report work must be performed by individual(s) listed on the State’s approved “Fee/Specialty Agent” list, in accordance with the Land Acquisition Policies and Procedures Manual (LAPPM). A current list of approved Fee/Specialty Agents can be found here:*** [***http://idot.illinois.gov/doing-business/procurements/land-acquisition-services/index***](http://idot.illinois.gov/doing-business/procurements/land-acquisition-services/index)***.***

The above section does not seem to agree with the following section:

**Solicitation Document, Section for State of Illinois Contract Pages 4 -7 states:**

**1. DESCRIPTION OF SUPPLIES AND SERVICES**

**1.2. SUPPLIES AND/OR SERVICES REQUIRED:** The Vendor shall provide the following services:

**1.2.1. PROJECT MANAGER** ***- The Vendor shall establish a Project Manager who will be knowledgeable and responsible for all activities on projects assigned by the Department and must consider the following:***

***1.2.1.1. Project Manager shall have no less than 5 years of knowledge and….***

**1.2.7. SPECIALTY REPORT The** Vendor shall provide a Specialty Report to be performed and completed in accordance with the LAPPM and must consider the following:

1.2.7.1***. The Specialty Report will require work to be performed by a Specialty Agent, who is typically a Professional Engineer, Professional Structural Engineer, Professional Land Surveyor, Architect, or appropriately licensed person(s) in that specific field where more investigation/study is required to complete the valuation of a parcel; a Specialty Agent may be employed by the Vendor.***

1.2.7.2. The Vendor will have a minimum of 2 staff Specialty Agents. 1.2.7.3. The Specialty Agents shall have no less than 5 years of knowledge and experience in their specialty field.

**Response:** The Agency has deleted the verbiage below from page1, first paragraph of the IFB:

“must be performed by individual(s) listed on the State’s approved “Fee/Specialty Agent” list.

“A current list of approved Fee/Specialty Agents can be found here: <http://idot.illinois.gov/doing-business/procurements/land-acquisition-servces/index>.“

**Note:** A revised IFB has been attached to the Transportation Bulletin.