



Notice of Award for Emergency Purchases

Emergency Purchase Number: EA18-04

Office/Division: Office of Highways - Project Implementation - District 8

Address: 1102 Eastport Plaza Drive
Collinsville, IL 62234-6198

Chief Procurement Officer: Bill Grunloh

Vendor: Electrico, Inc

Address: 7706 Wagner Road
Millstadt, IL 62260

Estimated Cost: \$75,000.00 Final Cost: _____

This expenditure is justified as:

- An emergency involving public health.
- An emergency involving public safety.
- Necessary to protect State property from further loss or damage.
- Necessary to prevent or minimize serious disruption in State services.
- Necessary to insure integrity of State records.
- Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code.

The conditions and circumstances requiring this emergency expenditure are:

During execution of the contract for High Mast Light Tower (HMLT) Inspections in D8, there are three towers that have been identified as an imminent safety concern. The Bridge Office has reviewed the draft reports based on the poor conditions of the towers. The Bridge Office recommends that 3 of the towers be removed ASAP. Two towers currently appear to have splits (cracks) at the slip joints and the third is in the same area, put up at the same time and is of the same material and is currently displaying section loss. These HMLTs are at the I-55/I-64/I-70 interchange in the metro-east area. Immediate expenditure is necessary to protect the Department from further loss or damage should the towers collapse in this high volume corridor and ensure the safe, efficient operation of the Interstate and supplemental roadway system in this area. The Department's District 8 Bureau of Operations does not have sufficient qualified forces or equipment to accomplish the required work. As such, we have solicited quotations based on plans and estimated quantities from nine (9) vendors for this work and who were contacted on January 16, 2018, and asked to attend a Pre-Bid Meeting on January 17, 2018. We have selected Electrico, Inc.

Electrico, Inc., submitted the lowest compliant quotation (refer to Attachment B) in the amount of \$24,700.00, they are prequalified, experienced, and have the knowledge, staffing and equipment to immediately mobilize and complete the project.

Other vendors solicited and their bid amount, or no bids, are:

1. Keller Construction, Inc. \$27,500.00
2. Keeley & Sons \$27,590.00
3. J.F. Edwards Construction \$29,806.16
4. Wissehr Electrical Contractors \$53,000.00

These bids are an informal quote based on estimated conditions. Additional work and/or quantities may be found to be necessary after construction is started. Notice to proceed for the emergency contract was given to Electrico, Inc., on 01/19/2018 to begin work on 1/22/18, and completion is expected within the 90 days.

EMERGENCY PURCHASE AFFIDAVIT

Reference # 18-04

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Illinois Department of Transportation Division: Highways

Address: 1102 Eastport Plaza Drive

City: Collinsville State: IL Zip: 62234-6198

Vendor: Electrico, Inc.

Address: 7706 Wagner Road

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State of Illinois)

: SS

County of Madison)

I, Joseph D. Monroe, being duly sworn, solemnly swear and affirm that I am IDOT, Office of Highways Project Implementation, Region 5, District 8, Operations Engineer

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- Involved threat to public health or public safety.
Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
To insure integrity of State records
Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

During execution of the contract for High Mast Light Tower (HMLT) inspections in D8, there are three towers that have been identified as an imminent safety concern. The Bridge Office has reviewed the draft reports based on the poor conditions of the towers. The Bridge Office recommends that 3 of the towers be removed ASAP. Two towers currently appear to have splits (cracks) at the slip joints and the third is in the same area, put up at the same time and is of the same material and is currently displaying section loss. These HMLTs are at the I-55/I-64/I-70 interchange in the metro-east area. Immediate expenditure is necessary to protect the Department from further loss or damage should the towers collapse in this high volume corridor and ensure the safe, efficient operation of the Interstate and supplemental roadway system in this area. (continued)

(Continue on next page if necessary)

Expected Start Date: January 22, 2018 Expected End Date: April 21, 2018

Extension of previous emergency purchase: No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

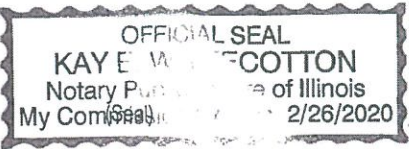
Contract Amount: \$75,000.00 *Estimated.

*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Signature of Affiant: Joseph D. Monroe

Subscribed and sworn before me this 19th day of January 20 18



Signature of Notary Public: Kay E. Whitcotton

My Commission expires: 2/26/2020

Approved: Colleen Cotton 1/19/18
Chief Procurement Officer/State Purchasing Officer Date

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

(For continuation if necessary)

Reference # 18-04

The Department's District 8 Bureau of Operations does not have sufficient qualified forces or equipment to accomplish the required work. As such, we have solicited quotations based on plans and estimated quantities from nine (9) vendors for this work and who were contacted on January 16, 2018, and asked to attend a Pre-Bid Meeting on January 17, 2018. We have selected Electrico, Inc.

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